



Request for Proposal

RFP # 130509

Solid Waste Disposal and Recycling Services

Sacramento City Unified School District
Purchasing Services
3051 Redding Ave.
Sacramento, California 95820
(916) 277 6662

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

Sacramento City Unified



Bidder Information Sheet

If you downloaded this bid from our website, fax back this sheet to be added to our bidders list.

Attention: Dan Sanchez, Purchasing Manager

Fax # 916 277 7110

Re: RFP # 130509 – Solid Waste Disposal and Recycling Services

Sacramento City Unified School District Bids/Proposals are available on line. If you download a Bid/Proposal, you are required to fax the following information to 916 277 7110 so that you may be added to the bidders list to receive Addenda to this bid.

Name: _____

Title: _____

Organization: _____

Street Address: _____

City: _____

State/Zip Code: _____

Work Phone: _____

Fax: _____

Email: _____

If you have any question, please email dan_sanchez@scusd.edu

**Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services**

NOTICE TO BIDDERS

REQUEST FOR PROPOSAL # 130509

The Sacramento City Unified School District is requesting proposals from providers of solid waste disposal and recycling services.

Request for Proposals (RFP) must be received prior to **2:00 P.M., on June 19, 2013**. RFP's must be submitted in a



Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

TABLE OF CONTENTS

| | Page # |
|---|--------|
| Bidder Information Sheet | 2 |
| Notice to Bidders | 3 |
| Table of Contents | 4 |
| Bidders Checklist | 5 |
| Scope of Work | 6 |
| Solid Waste Disposal and Recycling Service Schedule | 8 |
| Terms and Conditions of Proposal | 13 |
| Information Required of Bidders | 18 |
| General Information, | 19 |
| Additional Information | 23 |
| References | 24 |
| Non Collusion Declaration | 25 |
| School District Calendar and Schedule | 26 |
| Fee Schedule for Waste and Recycling Services | 27 |
| Workers Compensation Certificate | 28 |
| Fingerprinting Certification | 30 |
| Solid Waste and Recycling Services Agreement | 32 |

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

Bidder's Checklist

Bidder Name _____

Submit this Bidders Checklist with your bid document. document.



Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

SCOPE OF WORK

Sacramento City Unified School District desires to contract with one vendor to pick up and dispose of all solid waste and recyclable materials from all District sites within District boundaries, as listed below and as needed. The District is comprised of forty eight (48) elementary schools (seven schools are scheduled for closing), eight (8) K 8 schools, ten (8) middle schools, ten (10) high schools, five (5) depend charters, two (2) adult education schools, and other support operation facilities. The total annual cost for all solid waste and recycling for FY 11/12 was \$244,748.

Tentative School Board approval date is July 18, 2013. Anticipated start date is September 1, 2013.

I. DISTRICT WIDE SOLID WASTE MANAGEMENT

Please provide pricing on a per bin basis.

Bins will be provided by the awarded vendor.

Generally, the District requires a waste pick up at each of the below listed sites one time each day, Monday through Friday and, unless otherwise specified, recycling pick up one day per week.

The District prefers that pick ups be made during the hours which would minimize any potential disruption or interference with any school activities.

Bins must be maintained as required under all applicable requirements. Additionally, the Bidder shall change any bin, provide any cover, and provide lock bars within 48 hours of any request by the District. Upon a 24 hour notice, the District may reduce or increase the number of pick ups for each bin and the District will be obligated to pay only for bin services actonlyforbinning



Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

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Sacramento

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

| LOCATION | SERVICE | M | T | W | TH | F | SAT |
|---------------------|----------------------------|---|---|---|----|---|-----|
| 7555 S Land Park Dr | 4-Yard Recycle 2X Week | | x | | | x | |
| Luther Burbank (HS) | (2) 6-Yard Waste 5X Week | x | x | x | x | x | |
| 3501 Florin Rd | (2) 4-Yard Recycle 3X Week | x | | x | | x | |
| Maple (ES) * | 4-Yard Waste 5X Week | x | x | x | x | x | |



Sacramento City Unified School District
Request for Proposal # 130509

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

Payment will be made monthly by the District within thirty (30) days of receipt of a proper, undisputed invoice, in accordance with the terms set forth in the contract. Deductions will be made for service missed and not made up.

The contractor will secure and pay for all necessary licenses, permits taxes, fees, and any other costs which are required by city, county, state and federal government or agencies for the performance of solid waste collection and disposal and recycling services for the District.

Subject to approval by the District Board of Education, it is anticipated that the District will award a one (1) year contract with four (4) additional one year extension periods which shall be options exercisable at the sole and exclusive discretion of the District. Accordingly, Bidders must propose base pricing for five (5) years. Note: Annual rate adjustment for the four (4) additional one year extension periods may not exceed the annual percentage change in the Producer Price Index (PPI)



Sacramento

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

c. The District reserves the right to accept a proposal and enter into an agreement as a result of the initial proposals received, or alternatively, it may elect to conduct negotiations with those Bidders as determined by the District, to be within an acceptable competitive range, or alternatively, to negotiate separately with any Bidders when it is determined to be in the best interest of the District. In addition, the District may request that Bidders provide a best and final offer. The District may negotiate any proposal or best and final offer at any time after the deadline for the submission of proposals.

d. The District may request to meet with the Bidder's authorized representative to request answers and clarifications or it may request that the Bidders answer specific questions in writing, or to make a presentation to the District staff or to its Board of Education.

e. The District may reject any or all proposals and may waive informalities and minor irregularities in any proposal received.

f. All questions regarding this proposal must be submitted by email by 4:00 p.m. on June 12, 2013 to dan_sanchez@scusd.edu. Questions submitted after this time or form other than stated above will not be answered. Reference "Questions Bid # 130509" in the subject line.

3. AMENDMENTS: Bidders are advised that the District reserves the right to amend this RFP at any time. Amendments will be done formally by providing written amendments to all potential Bidders known to have received a copy of the RFP. If, in the sole and absolute discretion of the
and and

060TD0Tc0003Tj/TT51Tf.2250TD-0005Tc(provide)Tj/Trs



Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

5.



Sacramento

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

GENERAL INFORMATION

(1) Firm name, address and contact information:

(2) Telephone: _____ Facsimile: _____

E Mail Address: _____

Website Address: _____

(3) Type of firm: (check one)

____ Individual Partnership Corporation

____ Subsidiary Government Entity

(4) Names and titles of all principals/officers of the firm (use additional sheet if needed):

Name _____

Title _____

Phone Number _____

(5) Please list any applicable certifications and licenses and the associated numbers:



Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

(6) Have you or any of your principals ever conducted similar services under a different name or certification or different license number? _____

If Yes, give firm name, address and certification or license number.

(i) Name _____

(ii) Address _____

(iii) License No. (if any) _____

(7) How many years has your firm been in business under its present business name?
_____.

(8) How many years of experience do you have in this business? _____



Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

(17) Is your firm, owners, and/or any principals or managers involved in or aware of any pending disciplinary action and/or investigation conducted by any local, state or federal



**Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services**

ADDITIONAL INFORMATION

Please provide any other information that may assist the District in ascertaining your qualifications, capability and customer service under any resultant agreement.



Sacramento City Unified School District
Request for

Sacramento City Unified School District
Request for Proposal #21Tf3.640for

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

SCHOOL DISTRICT CALENDAR AND SCHEDULE

| DATE | Closed School & Offices | Comments |
|--|--|-------------------------|
| July 4 th | All Schools, Offices | 4 th of July |
| September 2 nd | All Schools, Offices | Labor Day |
| November 11 th | All Schools, Offices | Veteran's Day |
| November 25 th – 29 th | All Schools, Offices | Thanksgiving Break |
| December 23 rd - January 3 rd | All Schools, Offices | Winter Break |
| January 20 th | All Schools, Offices | MLK Jr. Holiday |
| February 10 th | All Schools, Offices | Lincoln's Day |
| February 17 th | All Schools, Offices | President's Day |
| April 14 th – 18 th | All Schools, Except High Schools | Spring Break |
| April 17 th – 18 th | All High Schools, offices | Spring Break |
| May 26 th | All Schools, Offices | Memorial Day |

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

FEE SCHEDULE FOR WASTE AND RECYCLING SERVICES

(Submit price schedule here
Attach additional sheets if necessary)



Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

(Contractor Name)

By _____

(Signature of Authorized Signor)

(Title of Signor)

By _____

(Signature of Authorized Signor)

(Title of Signor)

(In accordance with Article 5 (commencing at Section 1860), Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must



Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

NOTICE TO CONTRACTORS REGARDING CRIMINAL RECORDS CHECK

(EDUCATION CODE SECTION 45125.1)

Education Code Section 45125.1 provides if the employees of any entity that has a contract with a school district may have any contact with pupils, those employees shall submit or have submitted their fingerprints in a manner authorized by the Department of Justice together with a fee determined by the Department of Justice to be sufficient to reimburse the Department for its costs incurred in processing the application.

The Department of Justice shall ascertain whether the individual whose fingerprints were submitted to it has been arrested or convicted of any crime insofar as that fact can be ascertained from information available to the Department. When the Department of Justice ascertains that an individual whose fingerprints were submitted to it has a pending criminal proceeding for a violent felony listed in Penal Code Section 1192.7(c), or has been convicted of such a felony, the Department shall notify the employer designated by the individual of the criminal information pertaining to the individual. The notification shall be delivered by telephone and shall be confirmed in writing and delivered to the employer by first class mail.

The contractor shall not permit an employee to come in contact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a violent or serious felony. The contractor shall certify in writing to the governing board of the school district that none of its employees who may come in contact with pupils have been convicted of a violent or serious felony.

Penal Code Section 667.5(c) lists the following "violent" felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; lewd acts on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant inflicts great bodily injury on another; any robbery perpetrated in an inhabited dwelling; arson; penetration of a person's genital or anal openings by foreign or unknown objects against the victim's will; attempted murder; explosion or attempt to explode or ignite a destructive device or explosive with the intent to commit murder; kidnapping; continuous sexual abuse of a child; and carjacking.

Penal Code Section 1192.7 lists the following "serious" felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; a lewd or lascivious act on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally inflicts great bodily injury on another, or in which the defendant personally uses a firearm; attempted murder; assault with intent to commit rape or robbery; assault with a deadly weapon on a peace officer; assault by a life prisoner on a non inmate; assault with a deadly weapon by an inmate; arson; exploding a destructive device with intent to injure or to murder, or explosion causing great bodily injury or mayhem; burglary of an inhabited dwelling; robbery or bank robbery; kidnapping; holding of a hostage by a person confined in a state prison; attempt to commit a felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally uses a dangerous or deadly weapon; selling or furnishing specified controlled substances to a minor; penetration of genital or anal openings by foreign objects against the victim's will; grand theft involving a firearm; carjacking; and a conspiracy to commit specified controlled substances offenses.

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

SOLID WASTE AND RECYCLING SERVICES AGREEMENT

THIS SOLID WASTE AND RECYCLING SERVICES AGREEMENT (the "Agreement"), made effective on _____ 2013, in the County of Sacramento, State of California, by and between the SACRAMENTO CITY UNIFIED SCHOOL DISTRICT, hereinafter referred to as "DISTRICT" and _____, hereinafter referred to as "CONTRACTOR."

WITNESSETH:

That DISTRICT and CONTRACTOR, for the consideration stated herein, agree as follows:

1. j/TT11Tf3.5450TD0Tc0003Tj/TT51Tf381Tf0214Tf4 (de) JJ/TT11Tf2.30TD0Tc0Tf3.60TD0Tc0003Tj/TT61Tf3.04
as

the

California, ~
County of the



Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

the week in each succeeding week, based on DISTRICT school calendar and schedule and as specified in Exhibit "A" herein.

e. DISTRICT will notify CONTRACTOR of



Sacramento City Unified

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

judgment that may be rendered against DISTRICT, its Board of Education, officers, employees or agents in any such action, suit or other proceedings as a result thereof.

13. Fingerprinting Certification: Concurrent with the execution of this Agreement, CONTRACTOR and its subcontractors, if any, shall complete and execute a Fingerprinting Certification form, in the form included herein as Exhibit "D," certifying that CONTRACTOR has completed the criminal background check requirements of Education Code section 45125.1 and that none of its employees that may come in contact with DISTRICT pupils have been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).

14. Default and Termination: Should either party default in the performance of or breach any covenant, condition, or restriction of this Agreement herein provided to be kept or performed by such party, and should such default or breach continue uncured for a period of ten (10) days from and after written notice thereof, the non breaching party may, at its option, terminate this Agreement by giving the other party written notice thereof.

15. Amendments: No modification or revision shall be of any force or effect, unless the same is in writing and executed by the parties hereto.

16. Assignment: This Agreement or any interest of CONTRACTOR herein shall not at any time, be assigned or transferred by CONTRACTOR, without the prior written consent of DISTRICT. The parties shall at all times remain liable for the performance of the covenants and conditions to be performed pursuant to this Agreement, notwithstanding any assignment or transfer which may be made.

17. Severability: If any one or more of the terms, provisions, promises, covenants or conditions of this Agreement shall to any extent be adjudged invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants and conditions of this Agreement shall not be affected thereby and shall be valid and enforceable to the fullest extent permitted by law.

18. Notices: All notices, statements, demands, requests, consents, approvals, authorizations, appointments or designations hereunder by either party to the other shall be in writing and shall be sufficiently given and served upon the other party, sent by United States registered mail, return receipt requested, postage prepaid and addressed as follows:

Sacramento City Unified School District
Request for Proposal # 130509
Solid Waste Disposal and Recycling Services

21. Governing Law: This Agreement shall be construed in accordance with the laws of the

