PERSONNEL FILES ACCESS: WAREHOUSE (PSL-W018)

Sacramento City Unified School District

2.1 Personnel Technician I		
3.0 APPROVAL AUTHORITY:	Signature	Date
3.1 Director of Human Resource Services		
4.0 DEFINITIONS:		

4.1 Warehouse—Location of very old personnel files

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8.0 REVISION HISTORY:

Date:	Rev.	Description of Revision:	
12/03/04	Α	Initial release	
10/08/07	В	Approval Authority department name change	
		Responsibility; Title change (Office Technician III to Personnel Tech. I)	
		End of procedure	