



Human Resource Services

Standardized School Site Substitute Teacher Packet

(Via School Office Manager and Regular Classroom Teacher)

Welcome to _____ School

Important Phone Numbers (School Site and Central Office)

School Office Manager

Phone Number: _____

Principal

Phone Number: _____

Assistant Principal(s)

Phone Number: _____

Attendance

Phone Number: _____

School Plant Operations Manager

Phone Number: _____

Campus Monitor

Phone Number: _____