
PROCUREMENT AND PURCHASING FOR NUTRITION SERVICES (NSD-W018)
Sacramento City Unified School District

5.3.2 Cost.

5.3.3 Students.

5.3.4 Product mix.

5.3.5 Staffing and facilities.

5.3.6 RPF Process for Primary vendor.

5.3.7 Quotes for produce, milk and bread.

5.4 Prepare Blanket orders for anticipated p

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7.0 RECORD RETENTION TABLE:

<u>Identification</u>	<u>Storage</u>	<u>Retention</u>	<u>Disposition</u>	<u>Protection</u>
Purchasing files, calendars, analysis, meal counts, orders, invoices for school year.	In Nutrition Services Office	School year	Discard as desired	Limited to Nutrition Services Personnel

8.0 REVISION HISTORY:

<u>Date:</u>	<u>Rev.</u>	<u>Description of Revision:</u>
12/14/04	A	Initial release

***** End of procedure *****