ASBESTOS INSPECTION (MOP-P006)

Sacramento City Unified School District

1.0 SCOPE:

1.1 This procedure discusses the process that is used to provide three-year inspections, six-month surveillance inspections and inspections of school demolitions at schools and other district sites for Sacramento City Unified School District. The health a The online version of this procedure is official. Therefore, all printed versions of this document are unofficial copies.

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3.0 APPROVAL AUTHORITY:

Approved signature on file

3.1 Director, Facilities and Maintenance

4.0 DEFINITIONS:

- **4.1 Category I Work Orders:** Work Orders generated for asbestos inspection that immediately pose health and safety hazards.
- **4.2 Category II Work Orders:** Work Orders generated for asbestos inspection that might become critical if not performed within the time limits set. Items that require support from other crafts.
- **4.3 Category III Work Orders:** Work Orders generated to perform routine asbestos inspections that do not pose any immediate or imminent health or safety problems to the site.
- 4.4 Asbestos material: Material that contains

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- 5.5 Inspector takes appropriate samples of new suspected materials found during inspection.
- 5.6 Inspector returns to office.
- 5.7 Suspected material samples are sent to testing LAB for analysis.
- 5.8 LAB results are received.
- 5.9 LAB results are reviewed and entered into Asbestos Database. Entry includes the sample number results of the testing if the sample tested positive for asbestos levels.
- 5.10 Print out updated inspection results from Asbestos Data Base and send report to school.
- 5.11 File school report in "School Book" in Asbestos office.
- 5.12 Update inspection files in office.

6.0 ASSOCIATED DOCUMENTS:

- 6.1 Asbestos Tracking Program, (Access data base)
- 6.2 Asbestos Data base User Guide
- 6.3 Asbestos Bulk Sample Request Form
- 6.4 Asbestos Weekly Tracking Sheet
- 6.5 Asbestos Re-inspection Report Form, (by room, white form)