

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
**Position Description**

Uses available resources as a means of direct and indirect health education. **E**

Helps to prevent and control disease. **E**

Participates in planning the implementation of proper emergency care and first aid for sudden illness or accident, and gives general assistance when available. **E**

Plans and coordinates the work of paraprofessionals, parents, and volunteers as assigned. **E**

Offers advisory assistance and/or leadership in planning, promoting, and evaluating the health education program and is available to teachers as a resource person in all phases of the health education program. **E**

Keeps accurate records and makes available information appropriate for inclusion in the cumulative records of the

In addition to the above specifications for a nurse serving in a general school program, there are certain areas of specialization to which the school nurse may be assigned. These include special education, high school, federal programs, Cyesis, preschool, vision screening, and hearing screening. **E**

Provide a positive climate of interaction and communication between school staffs, families, and the community, as related to Health Services. **E**

Perform related duties as assigned. **E**

**ABILITY TO:**

Coordinate the health care needs of students.

Manage change and design an effective system of reporting progress and monitoring results.

Respond effectively and expeditiously to emergency medical situations.

Share health information with other professional persons in a confidential manner.

Assist with grant proposal writing.

Lead and work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with all of the diverse communities.

Establish and maintain effective working relationships with staff, parents, and the public.

Communicate effectively, both orally and in writing.

Interpret, apply, and explain rules, regulations, policies, and procedures.

Analyze situations accurately, and adopt an effective course of action.

Plan and organize work to meet schedules and deadlines.

Prepare comprehensive narrative and statistical reports, including state, county, and local mandated reports.

Meet State and District standards of professional conduct as outlined in Board Policy.

**TRAINING, EDUCATION, AND EXPERIENCE:**

Education: A baccalaureate or higher degree from an approved institution and a current registered nurse license is required.

Experience: Two \_\_\_\_\_ as a school nurse and/or as a public health nurse is desirable and will warrant 11(a s)-3(c)9(h)

SAMPLE HAZARDS: Exposure to blood and body fluids and student and staff illnesses.

**WORK SCHEDULE AND SALARY:**

Lead School Nurse will serve an additional five days, in addition to the days schools are in session plus required non-teaching service days and professional meeting days. They are placed on the Lead School Nurse salary schedule in terms of their training and experience.