

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
Position Description

TITLE:	Internship Specialist	CLASSIFICATION:	Classified Non-Management (SEIU/Professional)
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WORKING CONDITIONS:

SAMPLE ENVIRONMENT:

Office and school environment; drive a vehicle to conduct work.

SAMPLE PHYSICAL ABILITIES:

Hear and speak to make presentations, and exchange information in person and on the telephone; dexterity of hands and fingers to operate a computer keyboard; see to read, prepare documents and reports, and view a computer monitor; sit or stand for extended periods of time; bend at the waist, reach overhead, above the shoulders, and horizontally to retrieve and store files; lift light objects.

SAMPLE HAZARDS:

Sit or stand for extended periods of time; dexterity of hands and fingers to operate a computer keyboard; bend at the waist, reach overhead, above the shoulders, and horizontally to retrieve files from cabinets and shelves; hear and speak to make presentations, and exchange information in person or on the telephone; see to read various documents related to assigned activities, and view a computer monitor; lift light objects.