

Business Services Contracts Office

5735

DOCUMENT 00 01 15

DOCUMENT 00 11 16

NOTICE TO BIDDERS

1.

the following project, Bid No. 0114-412-0257, AC Paving/Concrete Replacement at Capitol Collegiate Academy

- 2. The Project consists of demolition, removal, repair, and replacement of asphalt paving /concrete, and additional work as shown per plans and specifications prepared by HMC Architects, Attn: Mark Zarzeka, 2495 Natomas Park Dr, Sacramento, Telephone (916) 325-1100.
- 3. The estimate for this project is \$119,500. To bid on this Project, the Bidder is required to possess one or more of the following State of California Contractor Licenses: A General Engineering.

The Bidder's license(s) must remain active and in good standing throughout the term of the Contract.

4. To bid on this Project, the Bidder is required to be registered as a public works contractor

throughout the term of the Contract.

5. The District utilizes construction program management software, econstruction projects. To register with e-Builder and access bid packages, please go to:

http://app.e-builder.net/Bidders/Landing.aspx?BidPackageID={3a8f0df4-d199-4bf9-a612-fa0d6a6a854d}

This link will provide registration instructions and allow you access to the bid documents,

Form and Proposal, as a guarantee that the Bidder will, within seven (7) calendar days after the date of the Notice of Award, enter into a contract with the District for the performance of the services as stipulated in the bid.

10.

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INSTRUCTIONS TO BIDDERS

Contractors shall follow the instructions in this document, and shall submit all documents, forms, and information required for consideration of a Bid.

the sole discretion of District.

17. Bids are requested for a general construction contract, or work described in general, for the

AC Paving/Concrete Replacement at Capitol Collegiate Academy

- 18. District will receive sealed Bids from Bidders as stipulated in the Notice to Bidders.
- 19. IMPORTANT NOTICE TO BIDDERS

and to be responsive to the bid announcement. If a Bidder has completed the questionnaire in response to a District project since January 1, 2015, only the certification stating the previously submitted data is still true and accurate, is required.

- 20. Bidders must submit Bids on the Bid Form and Proposal and all other required District forms. Bids not submitted on the District's required forms shall be deemed non-responsive and shall not be considered. Additional sheets required to fully respond to requested information are permissible.
- 21. Bidders must supply all information required by each Bid Document. Bids must be full and complete. District reserves the right in its sole discretion to reject any Bid as non-responsive as a result of any error or omission in the Bid. Bidders must complete and submit all of the following documents with the Bid Form and Proposal:
 - a. Bid Bond on the District's form or other security.
 - b. Designated Subcontractors List.
 - c. Site-Visit Certification, if a site visit was required.
 - d. Non-Collusion Declaration.
- 22. Bidders must submit with their Bids cash, a cashier's check or a certified check payable to District, or a bid bond by an admitted surety insurer of not less than ten percent (10%) of amount of base Bid, plus all additive alternates. If Bidder chooses to provide a Bid Bond as security, Bidder must use the required form of corporate surety provided by District. The

authorized to issue surety bonds in the State of California. Bids submitted without necessary bid security will be deemed non-responsive and will not be considered.

23. If Bidder to whom Contract is awarded fails or neglects to enter into Contract and submit required bonds, insurance certificates, and all other required documents, within SEVEN (7)

calendar days after the date of the Notice of Award, District may deposit Bid Bond, cash, cashier's check, or certified check for collection, and proceeds thereof may be retained by District as liquidated damages for failure of Bidder to enter into Contract, in the sole discretion of District. It is agreed that calculation of damages District may suffer as a result of Bidder's failure to enter into the Contract would be extremely difficult and impractical to determine and that the amount

conclusively presumed amount of damages.

24.

43. District reserves the right to reject any or all bids, including without limitation the right to reject any or all nonconforming, non-responsive, unbalanced, or conditional bids, to re-bid, and to reject the bid of any bidder if District believes that it would not be in the best interest of the District to make an award to that bidder, whether because the bid is not responsive or the bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by District. District also reserves the right to waive

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BIDDER INFORMATION AND FORMS

DETERMINATION OF BIDDER RESPONSIBILITY QUESTIONNAIRE

The Public Contract Code requires that school districts, in certain circumstances, bid and award public contracts to the lowest *responsive* and *responsible*

Ratio					
	Current Liabilities	b	a/b	f	e / f

- 6. Prior Disqualifications, Criminal Matters, and Related Civil Suits:
 - a. Has your firm ever been disqualified from performing work for the Sacramento City Unified School District?

YES NO If yes, p	rovide the following information:	
Project name:		
Date of disqualification:		
Duration of disqualification:		
Reason for disqualification:		

b. Has your firm ever been disqualified from performing work for any contracting entity other than the Sacramento City Unified School District:

YES NO If yes, provide the following information:

Contracting Entity Name:	
Date of disqualification:	
Duration of disqualification:	
Reason for disqualification:	

c. Has your firm or any of its owners, officers or partners ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any public agency or entity?

Sacramento City Unified School District

Questionnaire Certification

Sacramento City Unified School District

performance of its own independent investigation that Contractor must perform as a condition to bidding and Contractor should not and shall not rely on this information or any other information supplied by District regarding existing conditions.

- d. Any information shown or indicated in the reports and other data supplied herein with respect to existing underground facilities at or contiguous to the Project may be based upon information and data furnished to District by the District's employees and/or consultants or builders of such underground facilities or others. District does not assume responsibility for the completeness of this information, and Bidder is solely responsible for any interpretation or conclusion drawn from this information.
- e. District shall be responsible only for the general accuracy of information regarding underground facilities, and only for those underground facilities that are owned by District, and only where Bidder has conducted the independent investigation required of it pursuant to the Instructions to Bidders, and discrepancies are not apparent.
- 49. Investigations/Site Examinations
 - Before submitting a Bid, each Bidder is responsible for conducting or obtaining any additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and underground facilities) at or contiguous to the Site or otherwise, that may affect cost, progress, performance, or furnishing of Work or that relate to any aspect of the means, methods, techniques, sequences, or procedures of construction to be employed by Bidder and safety precau(98.18 TmnC71mnC71m(0)5(.42 440. -12(0)ms] TJETBT)-3(an)-6(ci)-11(-3(94t-3(0)7(n)))

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GEOTECHNICAL DATA

50. Summary

This document describes geotechnical data at or near the Project that is in the District's

investigations. This document is \underline{not} part of the Contract Documents. See General Conditions for definition(s) of terms used herein.

- 51. Geotechnical Reports
 - a. Geotechnical reports may have been prepared for and around the Site by soil

and its consultants, contractors, and tenants.

b. Geotechnical reports may be inspected at the District offices or the Construction

handling upon Bidder's agreement to pay for such copies. These reports are \underline{not} part of the Contract Documents.

- 52. Use of Data
 - a. Geotechnical data were obtained only for use of District and its consultants, contractors, and tenants for planning and design and are <u>not</u> a part of Contract Documents.
 - b.

other data, interpretations, opinions or information shown or indicated in such drawings or reports that otherwise relate to subsurface conditions or described structures.

- (2) facilities.
- (3) Bidder may not rely on the completeness of reports and drawings for the purposes of bidding or construction. Bidder may rely upon the general
- (4) Bidder is solely responsible for any interpretation or conclusion drawn from any pretations, opinions, or information provided in the identified reports and drawings.
- 53. Investigations/Site Examinations

a.

BID FORM AND PROPOSAL

From:

(Proper Name of Bidder)

ACKNOWLEDGEMENT OF GENERAL CONDITIONS

The General Conditions (dated March 2007) and definitions therein are accessible on the SCUSD website at <u>http://www.scusd.edu/contracts-department</u>, and are an integral part of the Contract Documents. The Contractor shall not disclaim knowledge of the meaning and effect of any term or provision of these General Conditions, and Supplemental Conditions, if any, and agrees to strictly abide by their meaning and intent. In the event the Contractor fails to initial this acknowledgement, the District shall have the right to reject the Bid.

The undersigned declares that the Contract Documents including, without limitation, the Notice to

- 64. The Bidder represents that it is competent, knowledgeable, and has special skills with respect to the nature, extent, and inherent conditions of the Work to be performed. Bidder further acknowledges that there are certain peculiar and inherent conditions existent in the construction of the Work that may create, during the Work, unusual or peculiar unsafe conditions hazardous to persons and property.
- 65. Bidder expressly acknowledges that it is aware of such peculiar risks and that it has the skill and experience to foresee and to adopt protective measures to adequately and safely perform

DOCUMENT 00 43 13

BID BOND

(Note: If Bidder is providing a bid bond as its bid security, Bidder must use this form, NOT a surety company form.)

KNOW ALL PERSONS BY THESE PRESENTS:

That the undersigned, as _____as

and ____

organized and existing under and by virtue of the laws of the State of California and authorized to do business as a surety in the State of California, are held and firmly bound unto the Sacramento City Unified County, State of California as Obligee, in the sum of

Dollars	(\$)
Dollars	(\$)

lawful money of the United States of America, for the payment of which sum well and truly to be made, we, and each of us, bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted a bid to the District for all Work specifically described in the accompanying bid;

NOW, THEREFORE, if the Principal is awarded the Contract and, within the time and manner required under the Contract Documents, after the prescribed forms are presented to Principal for signature, enters into a written contract, in the prescribed form in accordance with the bid, and files two bonds,

Principal
Ву
Surety
Ву
Name of California Agent of Surety
Address of California Agent of Surety

Telephone Number of California Agent of Surety

Bidder must attach Power of Attorney and Certificate of Authority for Surety and a Notarial Acknowledgment for all Surety's signatures. The California Department of Insurance must authorize the Surety to be an admitted Surety Insurer.

END OF DOCUMENT

Subcontractor Name:	
	Location:
Portion of Work: _	
Subcontractor Name:	
CA Cont. Lic. #:	Location:
Portion of Work:	
Subcontractor Name:	
CA Cont. Lic. #:	Location:
Portion of Work:	
Subcontractor Name:	
CA Cont. Lic. #: _	Location:
Portion of Work:	
Subcontractor Name:	
CA Cont. Lic. #:	Location:
Portion of Work:	
Date:	
Proper Name of Bidder:	
Signature:	
Print Name:	
Title:	

END OF DOCUMENT

DOCUMENT 00 45 01

SITE VISIT CERTIFICATION

TO BE

DOCUMENT 00 45 19

NON-COLLUSION DECLARATION TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID Public Contract Code Section 7106

The undersigned declares:

I am the______ of ______ of ______, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____, at _____,

Proper Name of Bidder:	
Signature:	
Print Name:	
Title:	

END OF DOCUMENT