1. While on your desktop computer, Open Outlook.
2. ‡   \   7   O
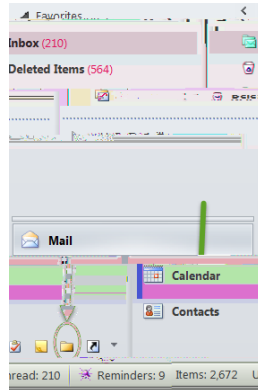
2. This will open the Public Folders directory. Expand   )   # O . Open the contact list (i.e. 2015-16 District Cell List 3.22.16), then Select All Contact Cards.
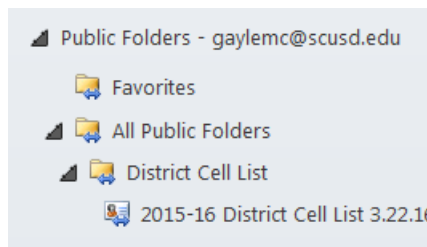
3. With all contact cards selected,   them into your Contacts Folder in the left panel of your Outlook. When your phone is synced with Outlook, your new contacts will appear on your phone.

8.8.16