

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION

Agenda Item 9.1o

Meeting Date: July 16, 2015

Subject: Approve Minutes of the May 27 , 2015, Board of Education Special Board Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

Division: Superintendent's Office

Recommendation: Approve Minutes of the May 27, 2015, Board of Education Special Board Meeting.

Background/Rationale



# Sacramento City Unified School District

*The meeting was called back to order at 5:45 p.m. by President Woo.*

*Members Present: President Woo, Vice President Pritchett, Member Arroyo, Member Cochrane, Member Rodriguez, Member Ryan, and Student Member Saito*

*Members Absent:*

*Second Vice President Hansen*

## **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

*Superintendent Banda announced two Interim Principal positions that have been made permanent: Andrea Egan at California Middle School and Elizabeth Vigil at Rosemont High School.*

## **6.0 2015-16 BUDGET DEVELOPMENT PROCESS AND ALLOCATION OF RESOURCES (Gerardo Castillo, CPA)**

**Information**

*President Woo noted that this is an Information Item, and as such, the meeting moved from Board Meeting to Workshop.*

*Member Rodriguez invited audience members to write questions or anything they hope to gain from the presentation on index cards found in the back of the room. Board members were given the questions to address. Member Woo clarified that this portion of the workshop is conducted by Member Rodriguez as Chair of the Budget Committee.*

*Superintendent Banda reminded that the Workshop will go through the actual budget development process and allocation of resources and then there will be another presentation immediately following on the LEA plan. He spoke about the process for building the budget over the course of the year which involves calendar requirements. Mr. Castillo and his team will focus on revenue and expenditure projections, how we prepare our budget for adoption, and what has been done in terms of stakeholder engagement. Engagement has been extensive especially since the District has moved to the new funding formula of Local Control Funding Formula (LCFF). This has resulted in the Local Control and Accountability Plan (LCAP) process. We will be talking about how that fits into this process as well. We will also talk about the Governor's May Revise and the improved economy. Mr. Banda then introduced Chief Business Officer Gerardo Castillo and Budget Director Mike Smith.*

*Mr. Castillo explained that since the Governor's May Revise we have additional resources. The goal of this meeting is to hear the Board's input based on Superintendent's recommendations which are based on a lot of stakeholders' engagement from the LCAP Committee, our bargaining partners, District staff, Principals, and members of the community. Due to the LCAP, stakeholder engagement is more extensive than ever before. In his presentation Mr. Castillo covered budget calendar requirements, revenue and expenditure projections, budget adoption preparation, stakeholder engagement, and the May Revise. Also, Chief Communications Officer Gabe Ross discussed the LCAP engagement.*

*During the time that Mr. Castillo reported on items covered by a net remaining unallocated revenue of 1.8 million dollars, Superintendent Banda commented that the items were based on input from school sites and departments across the District. Some of the positions included are those that were eliminated and have made things*

*challenging and difficult. However, some other items, such as high school athletic stipends, are things that have not been increased over a period of time and required updating. Otherwise it is challenging to keep people in these positions. Another example given was that of two bus service attendants. Currently mechanics are doing some of things that the bus attendants should be doing such as fueling vehicles. This takes them away from being able to do some major service of vehicles.*

*Member Rodriguez explained that the Board would ask questions based on the index cards submitted before taking public comment. She divided the cards between all Board members. Some of the cards had inquiries more toward LEA than the budget, so Member Rodriguez gave those cards to Dr. Olivine Roberts for review.*

*President Woo began with the following question: Do you use actual adopted State budget figures in the 2015-16 adopted budget and the LCAP, or do you regularly wait to revise everything? Mr. Castillo said that we use actuals if it is a budget for the next year, but for positions we use actuals for whoever is in that position at their particular step and column and estimated average salary and benefits for vacancies. The budget is a document that changes based on the best information that we have, but we do our budget based on actual expenditures. Mr. Smith added that new positions are also estimated based on averages. Member Rodriguez said that she understands the question to be whether estimates are used to build the budget and then actuals to finalize the budget. Mr. Castillo said that we need to use estimates for revenue and once the final budget is done in June, then we have 45 days to revise the revenues. Even at that point in time, we are estimating based on attendance so it will change a little bit. It is more finalized once the gov*



*allocation of these new funds considering the recent Board directive to staff.*

*Mr. Castillo said that he thinks it is part of the longer plan. Superintendent Banda said it is not scheduled to be going on line for 2015-16, but it is part of the bigger plan. When we look at Ethnic Studies, we also look at other potential graduation requirements. There is a committee that is focused on that. In conjunction with Ethnic Studies, we could be looking*

that high school students are not earning credits during summer school and asked if we will be bringing courses for credit back. Vice President Pritchett added that we have a wonderful program called Aventa that allows students to work at home on-line. She asked if this is something on which we can expand. Member Arroyo asked how the summer school programs are strategically being used given what we are trying to achieve in the District. He then read the next question: For Title I students, where is the student performance data? Superintendent Banda said that is a question for the academic side of the house; we do measure growth for students. Dr. Iris Taylor said that, in terms of the State assessments, all of our students take an annual assessment. We receive data on student performance aggregated by a variety of breakdowns such as race/ethnicity, free and reduced lunch, gender and so on. That data is forthcoming in August. Member Arroyo said that he feels what the question is asking is, is there a way to aggregate populations and then figure out who is a Title I fund-receiving student? He thinks there are students that qualify for Title I but are not Title I because their school does not receive Title I dollars. Mr. Smith said that is correct, only schools that are at 50% and above. Member Arroyo said that the question is, if there are students that receive Title I, how are they performing? And is there a way to aggregate that data and say these are the students that are receiving Title I? Dr. Taylor said that it is possible to tag the students demographically and see how they are performing. Member Arroyo asked if it is possible to see previous years. Dr. Taylor said yes. Member Arroyo read the last question: Where is the data for direct services for Title I students? Member Arroyo said what the question is asking is this: What are the services being paid for with Title I dollars? Dr. Taylor said this is tied to the previous question and is a matter of aggregating the data by student and then seeing where those students are and what programs and services they've received to determine if those programs and services have had an impact.

Vice President Pritchett asked if the workshop will be available for viewing later. Mr. Ross said that the video will be available on our website. The cable broadcast, however, is scheduled month to month in advance and so special meetings are not able to be broadcast on cable.

Vice President Pritchett also had a card from Ms. Anderson. She read the first question: Where is the attendance data for students who are attending regular ed and logging the info for alternative computer based programs? Vice President Pritchett said this refers to the Aventa program. Mr. Castillo said that we do not have attendance data to provide for this program, but that attendance is provided monthly to the Board. For reporting purposes for Average Daily Attendance (ADA) we need to report based on the student's home school. Vice President Pritchett said she knows of several students that have a regular day school program along with Aventa. She asked, as a budget concern, do we have enough licenses in our schools to supplement all of our students that are in need of this for credit recovery to be able to graduate on time? Lisa Allen answered we do. Member Pritchett then read the next question: How many students are using Aventa. The final question read was: Where is the site based data for Title I students and where is it being held? This is the same question answered previously. Vice President Pritchett asked about funds allocated to Infinite Campus. Mr. Castillo said that there are teachers on special assignment to help other teachers

*important to determine what counts toward ADA, especially in looking toward the future when Proposition 30 funds sunset.*

*Public Comment:*

*Karen Swett gave the Board some printed material. She said we have had two years of projections for 2015-16, and now we are going to get another one. You can see how we are waiting to hear exactly what the projection is. It will be on the adopted budget which will be presented on either the 4<sup>th</sup> or the 18<sup>th</sup> of June. They are very excited because they at Making Cents Work take the projected revenues and start talking about expenditures. She said thank you for the PowerPoint and the LCAP, but they think there needs to be more discussion about spending and scrutiny of the expenditure reports. Looking at only the school site budgets at the end of last year, 23.9 million dollars was not spent. We increased our ending fund balance last year by about 20 million, so we are not having a problem with our ending fund balance. In fact, in another graph which she did not bring tonight, Mr. Castillo started fixing it at the first interim. You can see how, over a number of years, that there is a plan.*

*Bob Hammas, with Making Cents Work, said he feels that the fund balance is very healthy and Gerardo Castillo is doing a great job. He would like to see more discussion about how we can meet the needs of students today. They feel there is plenty of money being held back in order to meet any future liabilities. They would like to see more discussion on class size reduction and how it will be done as well as discussion on tying professional development specifically into Social Emotional Learning (10aicronal(r)-Inicronal(r)(r*



unrestricted funds for a project like this, we have to include all the schools otherwise we will be supplanting. Right now the project is covered with Title I funds so we cannot give general funds to the schools that are not using Title I. For the funds that had been allocated last year, some schools had used it all and others did not spend it, so there is a little money left over from last year, and there is not a plan to allocate District-wide. Vice President Pritchett said that, in working with the Parent Teacher Home Visit Project, there are other schools that are asking for it that are Title I schools, but there is just not enough money to put into it. She is hoping that this is something that we can look into. Mr. Castillo said he would. Vice President Pritchett also asked about an Assembly Bill she saw on the news recently that will require AED machines to be placed back at the schools. She asked, where are our AED machines? Also, if the bill is passed, will we be able to allocate funds? Director of Student Support and Health Services Barbara Kronick answered that a number of years ago we did have AEDs in all the schools. Grant funding allowed us to do that and keep it going. When the money went away, we took them out because of the high cost to maintain them. However, we do have them in storage. Member Pritchett asked if there is money in the budget we could allocate for this. President Woo said, theoretically, if the legislature passes a bill mandating schools or any local government to have something, they must fund it. So, presupposing that the bill passes, it has to come with money. Vice President Pritchett asked if there is a way that we can fund this prior, even if it ever becomes law, to be able to get them back in our schools. Superintendent Banda said that we have not done an assessment and do not know what this would cost. We do not know the condition of the machines we have. We could assess what we have and see what it would cost. Ms. Kronick said that she will do that. They have to be recalibrated, so there will be an annual ongoing cost as well. Vice President Pritchett asked for a timeline and Ms. Kronick said it will take her a couple of weeks to get the information. Member Rodriguez asked if training is required to use the AEDs. Ms. Kronick said yes, there is always training with that. Member Rodriguez said that some time ago she had facilitated an introduction between the District and a representative from the American Red Cross, and she asked if there any grants associated with Red Cross for training. Ms. Kronick said that there are not any grants she knows of, but a lot of agencies like the Red Cross and others do this as their job, so if they have the resources we can leverage those resources through a memorandum of understanding (MOU). So if there goal is to train, then we can be the recipients of that training once we establish that relationship through an MOU.

Member Arroyo asked if Ms. Kronick could let the Board know what the use of the AEDs, or need for, has been over the last couple of years. He is wondering if putting resources toward a nurse can be more impactful for a student population and community.

Member Cochrane asked how many social workers are accounted for in the budget. Mr. Castillo said that we are not adding any additional social workers. Two years ago we lost 2 million dollars of Medical Activity funding. The Board decided that social workers and nurses will continue the same as what we had. So even though the funding went away, we still maintained the same number of these positions. Therefore we are not adding social workers in this budget, although we are adding nurses. Member Cochrane said that there is nothing more critical that she can see adding for goal 2 than social workers in today's schools. It is an extreme priority, particularly in Seventh and Eighth grade classes. She very much would like to see a social worker added. Social workers are highly trained, degreed individuals, and she would like to see some creativity around a social worker technician that would be able to access information and provide it for either the social worker or the people who need it quickly. Member Cochrane also asked what the scheduled dates are for bargaining meetings with our labor partners.

*issues as we go forward. Chief Human Resources Officer Cancy McArn added that of our five bargaining partners we have two contracts in which there were two-year agreements and three that were three year agreements. There are still regular committee meetings that discuss a wide variety of issues as well as just regular check-in meetings. They can provide a list of both of those types of meetings. Member Cochrane said this is a push on her part because it is part of the fixed costs in the budget. She has deep concerns about the specific allocations that have been made, and she wants the Board to be fully involved in the process going forward with negotiations both formal and informal.*

*Member Ryan thanked Member Cochrane for bringing up the point about social workers. In visiting her schools sites, this has been one of the most important points of dialogue regarding an area where her schools in Area 7 feel underserved. Therefore it concerns her to not see a line item budgeting for social workers. She appreciates the survey results articulating that as a priority. She also appreciates that the*

*have a national board now and a tie-in to other means for fundraising. Mr. Castillo commented that, regarding expansion, there is nothing that prohibits spending funds from one school to another school. But when you spend, you have to create a base District-wide. Resources could be taken out of Title I, but something else has to be given up. Member Rodriguez noted how particular the rules are, and said she remembered another state experimented with expansion using different funds or way of funneling funds into the program, but it did not work in the way they hoped.*

*Vice President Pritchett thanked Member Rodriguez for the explanation and asked how many Title I schools we currently have that are full Title I. Mr. Castillo said that we have over 58 schools. Vice President Pritchett said she was speaking with Lisa Levasseur earlier in the day about our program. She found that last year \$252,000 was split between 38 home visit schools and 11 APTT schools. She also has asked for an example of a similar district and learned that Washoe School District*

*planned reserve. Superintendent Banda added that sometimes money is saved to build it up in order to purchase a big ticket item like a computer lab. Member Arroyo said that*



children regardless of the parent involvement level. This is why she asked how is it we have no data. There had to be data so that choices could be made on how to develop the budget. She feels the data around Title I must therefore exist, but is not shared with the public. She is concerned about this. She also asked about books for children in Special Education. She stated that she filed a complaint when Superintendent Mejia was here for not purchasing books for children in Special Education classes. The staff provided her with a Board policy stating that the classroom teacher would determine the curriculum. She said IEPs go from Kindergarten to Eighth grade, and she wonders what happened to age appropriate curriculum, as she does not see it. So she is asking, for the SELPA, who monitors the program efficiency?

*Board Comments:*

*Member Rodriguez noted that Second Vice President Hansen asked for this Item to be brought forward and discussed more. It is a big report with a lot of work, and she stated that each member of the team deserved recognition. She also said she is pleased to see that the report contains an outline for a need to increase partnerships with community mental health providers. There is a need in the District for collaboration, and it would help reduce our costs. Another need she recognizes is a need for health care. Referencing page 84, Member Rodriguez noted the bullet points with Safe Schools, Youth and Gang Violence Prevention. She said that often we put a youth who may be involved in gang violence or trending that way into a category that says they are only interested in doing bad stuff and so we need to divert them away from that. We do not look at them in terms of needing some leadership opportunities. Therefore Member Rodriguez suggested we include some leadership and mentoring programs next time. She also noted that page 89 lists Men's and Women's Leadership Academy. She does not know if Title I, Title II, or Title III is covering that, but said maybe we need to allocate some more or have more focus around this. She is willing to sit and talk with staff to learn more about this. She has resources coming to her currently in terms of mentor programs.*

*Member Arroyo referred to page 15 and asked about students at risk of dropping out under performance goal five. He asked if we know the capacity of the District in terms of dealing with the students. Ms. Hayes said that staff would have to research that. Member Arroyo asked because in closed session they do get cases of students that are borderline for being expelled or suspended, so it would be helpful to understand the capacity. Perhaps they can then do more in terms of dealing with certain students in a particular way given the resources that we have. Member Arroyo also said that h*

*especially this summer such as Summer Matters and a City Hall program. There are also opportunities through the after school programs. She noted some of the leadership programs that Mr. Pinkston was talking about through Restorative Justice. There are conflict resolution programs in the schools during the school day also. She noted Men's Leadership Academy among others. There is also a lot of support through the Connect Center for kids that are getting involved in the wrong things due to mental health issues. In addition, 21 of our schools have student support centers where they can be referred for mental health support and counseling. Member Saito also asked if there are any programs that involve reaching out to home life. Ms. Kronick said that yes, a lot of the students that receive mental health services receive this type of help as part of the support that they receive.*

*President Woo entertained a motion to move from Conference to Action on this Item No. 7.0. A motion was made by Vice President Pritchett and seconded by Member Rodriguez. The motion passed unanimously.*

*President Woo then asked for a motion to approve the Item. A motion was made by Vice President Pritchett and seconded by Member Ryan. The motion passed unanimously.*

*Superintendent Banda thanked and acknowledged staff for their hard work and thanked everyone for attending. President Woo thanked the Superintendent for bringing these Items back for more discussion.*

## **8.0 ADJOURNMENT**

*A motion was made by Student Member Saito to adjourn the meeting. It was seconded by Member Arroyo and passed unanimously. The meeting was adjourned at 8:56 p.m.*

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*José L. Banda, Superintendent and Secretary to the Board*

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 24 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 24 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47<sup>th</sup> Avenue at the Front Desk Counter and on the District's website at [www.scusd.edu](http://www.scusd.edu)*