

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Agenda Item# 11.1i

Meeting Date : December 19, 2019

Subject : Approve Rosemont High School Debate Team Field Trip to Spokane, Washington from January 9– 12, 2020

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division : Academic Office

Recommendation : Approve Rosemont School Field Trip to Spokane, Washington from January 9 – January 12, 2020.

Background/Rationale : On January 9, 2020, a group of 2 students and two adult chaperones from Rosemont will travel via commercial airline to Spokane, Washington, to participate in Conway Classic Tournament at Gonzaga University.

Sacramento City Unified School District
FIELD TRIP REQUEST FORM

(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Rosemont High School

Date 1/9/20 1/10/20 1/11/20 1/12/20

Teacher's _____

Room # _____ Telephone # 916-712-0782

Fax # _____

Field Trip Destination Gonzaga University C

Tournament 502 East Boone Ave Spokane, WA 99258

Local-50 mile radius (bus/walking)
(forward directly to Field Trip Office)

Local-50 mile radius (driver led trips)

Out-of-Town (Beyond 50 mile radius)

[Redacted content]

13

10/1/20

2

TRAVEL REQUEST FORM (ACC-F014)

Rosemont City Unified School District

[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]

Instructions: This form must be completed and received in Accounts Payable at least **30 days** prior to the proposed trip- **60 days** if out-of-state.

Request to Attend:

Conference/Workshop

Business Meeting

Purpose for Attending:

Professional Development

Continued Education Credits Earned

REQ

School/Department | Rosemont High School

Date | 11/6/19

Date(s) of Event | 1/9/20-1/12/20

Location | Gonzaga University Spokane, WA

Event Title (attach brochure)

Tournament

Debate tournament

Purpose*

[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]

How does this travel align with the District's strategic plan and career ready students

How will this activity/event be used and shared?

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute /VMN**	No. of Days Requested	Budget Code
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[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]

OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST

School Name

High

11/1 9

Teacher's Name

Room # _____ Telephone # 916-712-0782

11/12/17