

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

Agenda Item# 11.1h

**Meeting Date:** May 19, 2022

**Subject:** Approve Sutter Middle School Field Trip to Washington, D.C.,  
Gettysburg, Pennsylvania, and Williamsburg, Virginia from June 18 to  
June 23, 2022

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:**

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
(USE A SEPARATE FORM FOR EACH TRIP)

[REDACTED]

7.22

School Name Sutter Middle School 04 15 2022  
Teacher's Name t Room # 116 Telephone 0  
Fax #

Field Trip Washi DC; , PA; Williamsb , VA  
 Local (within 50-mile radius)  Local 50-mile radius (driver led trip)  Out of Town (Beyond 50 mile radius)

**OUT OF STATE OR OUT OF COUNTRY**

School Name\_\_ Sutter Middle School                      Date    6    / 18-23 / 2022\_  
Teacher's Name \_Terri Lee Brandt\_\_ Room # \_116\_\_ Telephone #916-395-5370\_  
Field Trip Destination Washington DC: Gettysburg, PA & Williamsburg, VA\_

Reason for travel

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of

[Redacted area containing multiple horizontal lines, likely representing a list of activities or a waiver form.]

TRAVEL REQUEST FORM (ACC-F014)

City

Instructions: This form must be

Completed and received in Accounts

Requester: Attend:

School/Department Middle School

Date April 15, 2022

Date(s) of Event June 18-23 2022

Location Washington DC; Gettysburg, PA; Williamsburg, VA

Event Title (attach brochure) School Tours of America Washington DC, Colonial Williamsburg & Gettysburg

Justification of the request and its needs in the US by touring historical sites, museums, and memorials