



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.3

**Meeting Date:** October 17, 2013

**Subject:** Approve the Declaration of Need for Fully Qualified Educators for the 2013-2014 School Year

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Adopt the Declaration of Need for Fully Qualified Educators for the 2013-2014 School Year.

**Background/Rationale:** The 2013-2014 Declaration of Need allows the district to apply for and the Commission on Teacher Credentialing to issue Emergency Crosscultural Language and Academic Development (CLAD), Bilingual Crosscultural Language and Academic Development (BCLAD), Resource Specialist, Teacher Librarian Services, Clinical Rehabilitative Services, or Limited Term Assignments for teachers.

English learners identified in K-12 public schools are required to receive services designated to meet their linguistic and academic needs based on assessments made by the school district. If it has been determined that a student requires English Learner services, the teacher providing this service must hold an appropriate English learner authorization.

The Declaration of Need indicates to the Commission on Teacher Credentialing that the district may request emergency permits for teachers who are in the process of receiving training to acquire their CLAD, BCLAD, or other appropriate certification.

**Financial Considerations:** None

**Documents Attached:**

- 1) Executive Summary
- 2) 2013-2014 Declaration of Need

**Estimated Time of Presentation:** 3 minutes  
**Submitted by:** Ken A. Forrest, Chief Business Officer  
 Cancy McArn, Assistant. Superintendent  
 Human Resources & Employee Compensation  
**Approved by:** Jonathan P. Raymond, Superintendent

# Board of Education Executive Summary

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## I. OVERVIEW/HISTORY:

Title 5 of the California Code of Regulations requires school districts to submit to the California Commission on Teacher Credentialing (CCTC) an annual Declaration of Need for Fully Qualified Educators. The Declaration of Need for Fully Qualified Educators will enable the District to request Limited Assignment Permits for Multiple or Single Subject and/or Emergency Permits.

In 2001, the Office of Administrative Law (OAL) permanently approved amendments to the California Code of Regulations, Title 5, Section 80027, Declaration of Need for Fully Qualified Educators. The regulations make a number of changes to the requirements for the Limited Assignment Multiple or Single Subject Teaching Permits.

## II. DRIVING GOVERNANCE:

Title 5 California Code of Regulations, Section 80026 pertains to the General Education Limited Assignment Multiple or Single Subject Teaching Permits. Submission of a Declaration of Need for Fully Qualified Educators by the employing agency shall be a prerequisite to the issuance of any emergency permit and/or limited assignment permit for that agency. Section 80027 Limited Assignment Multiple or Single Subject Teaching Permits and Section 80027 Special Education Limited Assignment Teaching Permits.

## III. BUDGETN/A

## IV. GOALS, OBJECTIVES AND MEASURES:

The school district must submit an annual Declaration of Need for Fully Qualified Educators based on the previous year's actual needs and projections of enrollment. The Declaration of Need for Fully Qualified Educators must be sent to CCTC prior to requesting issuance of any emergency permit and/or limited assignment permit for the District.

## V. MAJOR INITIATIVES:

The Declaration of Need for Fully Qualified Educators must include the following information; 1) Estimated need shall include the title and number of each type of emergency permit and limited assignment permit which the District estimates based on previous year actual needs and projections of enrollment; 2) Efforts to recruit certificated personnel shall include a brief description of efforts that

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the District has undertaken to locate and recruit individuals who hold the needed credentials; 3) Efforts to establish alternative training options shall include the identification of the institutions of higher learning who have sponsored internship programs, information relative to the District's participation in a preinternship program, the District's intention to consider developing a "plan to develop fully qualified educators" in cooperation with other districts, a stipulation of insufficient suitable applicants, and adoption of the declaration by the Governing Board.

## VI. RESULTS:

The District's estimated need for the 2014 school year is as follows:

<u>Emergency Permit:</u>	<u>#</u>
CLAD	20
Bilingual Authorization	3
Resource Specialist	3
Teacher Librarian Services	3
<u>Limited Assignment Permits:</u>	<u>#</u>
Multiple Subject	1
Single Subject	25
Special Education	25
Total All:	80

## VII. LESSONS LEARNED/NEXT STEPS:

Approve the Declaration of Need for Fully Qualified Educators 2013-14 School Year.

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year 2013-14

[Redacted content]

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District Sacramento City Unified School District District CDS Code: 67439  
Name of Sacramento County CDS Code: 34

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 10/17/13 certifying that there is an insufficient number of certificated persons who meet the district's

[Redacted content]



**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program?  Yes  No  
If no, explain. **We recruit from Fortune Schools, National and CSUS**

Does your agency participate in a Commission-approved college or university internship program?  Yes  No

If yes, how many interns do you expect to have this year? **30**

If yes, list each college or university with which you participate in an internship program.  
**Fortune Schools, National and CSUS**

If no, explain why you do not participate in an internship program