

| ☐ Information Item Only ☐ Approval on Consent Agenda ☐ Conference (for discussion only) ☐ Conference/First Reading (Action Applicated) | | | | | |
|--|--|--|--|--|--|
| Conference/First Reading (Action Anticipated:) Conference/Action | | | | | |
| Action | | | | | |
| Public Hearing | | | | | |
| <u>Division</u> : Deputy Superintendent | | | | | |
| Recommendation | | | | | |
| : Approve Leonardo da Vinci School Field Trip to Ashland, Oregon | | | | | |
| from June 8, 2017 to June 10, 2017 | | | | | |
| Background/Rationale | | | | | |
| : On June 8 through June 10, 2017, students from | | | | | |
| LDV K-8 School will travel by cars driven by parent volunteers to Ashland, Oregon to | | | | | |
| attend a Shakespeare Festival. There will be thirteen chaperones attending with | | | | | |
| twenty-three students. | | | | | |
| Financial Considerations | | | | | |
| : There will be no cost to the district. Expenses will be paid | | | | | |
| through parent contribution and fundraising. | | | | | |
| LCAP Goal(s) | | | | | |
| : College and Career Ready Students | | | | | |
| Documents Attached: | | | | | |
| Out of State Field Trip Documents | | | | | |

Estimated Time of Presentation: N/A

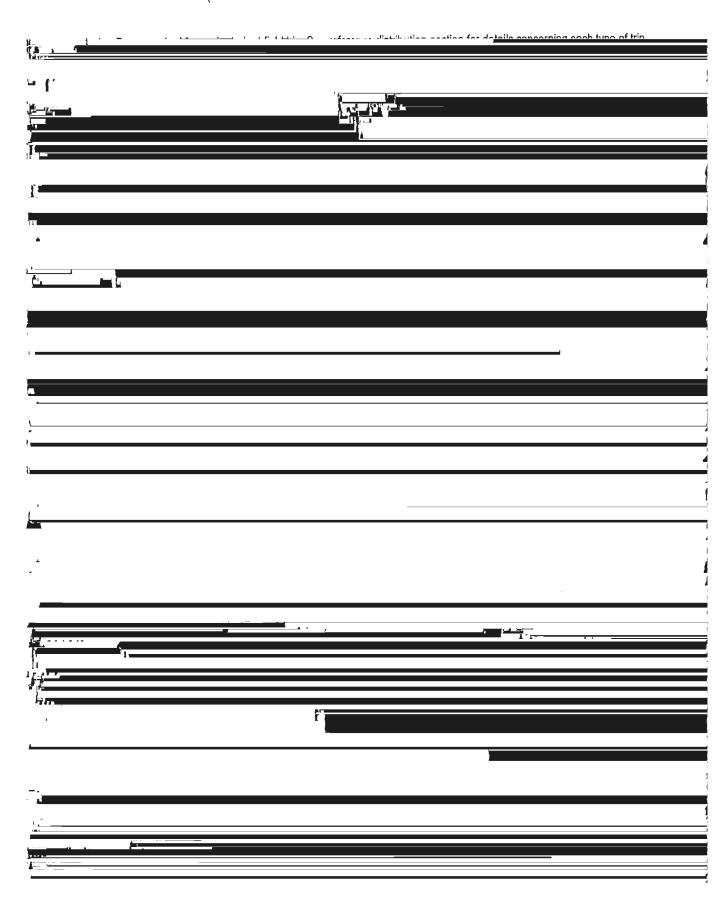
Submitted by: Lisa Allen, Deputy Superintendent

Mary Hardin Young, Area Assistant Superintendent

Approved by: Jose L. Banda, Superintendent

Sacramento City Unified School District

FIELD TRIP REQUEST FORM (USE A SEPARATE FORM FOR EACH TRIP)



Sacramento City Unified School District OUT-OF-STATE OR OUT-OF-COUNTRY

TRAVEL REQUEST

| School Na | Leonardo Da Vinci EK-8 | | 03 17/2017 | | |
|---|------------------------|--------------|-------------------------|--|--|
| Teacher's Na | ame Mark Sirard | | Telephone #916-395-4635 | | |
| Field Trip Destination Ashland, Oregon - The Shakespeare Festival | | | | | |
| Reason for travel The LDV Shakespeare Club will be visiting The Shakespeare | | | | | |
| Festival to experience first-hand the play they starred in, as well as | | | | | |
| experience the works of Shakespeare that they are currently learning about | | | | | |
| through the club. | | | | | |
| List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, took climbing skiing etc.) as a special parent waiver may be required. Submit copy of | | | | | |
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| contract or waiver for review before signing. Risk management approval required. | | | | | |
| Attach a detailed itinerary for each day: See attached itinerary. | | | | | |
| Signed | Teacher | | | | |
| ls: | | | | | |
| | | 9 '7 Date | | | |
| | | P// 17 | | | |
| egment | n I | Date | | | |
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TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

| Request to Attend: | Purpose for Attending: | completed and received in Accounts Payable at least 30 days prior to the |
|--|------------------------------------|--|
| ∇ Conference/Workshop | ∇ Professional Development | proposed trip- 60 days if out-of-state. |
| Business Meeting | Continued Education Credits Earned | REQ# |
| School/Department DA | VINCI EK-8 | Date 7/2017 |
| Date(s) of Event 06-08-10-2017 | Location OREGON SHA | AKESPEARE FESTIVAL |
| Event Title (attach brochure) | TTACHED | IN TO HAND |
| jasins. | TEL AS TYDEPER ETUDINOUS SECULARED | THT THEY ARE CURRENTI VI FARNING |
| How does this travel align with the Di | S INTEGRA | |
| 4 | <u></u> | udenta interested in joining thenext year |
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| Name of Attendee(s) (attach sheet for additional a | ttendees) Position N | o. Budget Code |
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