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- Information Item Only
 - Approval on Consent Agenda
 - Conference (for discussion only)
 - Conference/First Reading (Action Anticipated: _____)
 - Conference/Action
 - Action
 - Public Hearing

Division : Deputy Superintendent

Recommendation : Approve John F. Kennedy High School Field Trip to Honolulu, Hawaii from April 10, 2017 – April 18, 2017.

Background/Rationale : On April 10, 2017 – April 18, 2017, students from John F. Kennedy High School will travel by commercial airline to Honolulu, Hawaii to visit

FIELD TRIP REQUEST FORM

[The form contains multiple sections with redacted content, indicated by black bars.]

OUT

City Unified School District
**E OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School N

Teacher's Name

Room #

Telephone #9

Field Trip Destination

Reason for travel

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

Attach a detailed itinerary for each day:

Signed

Teacher

Approvals:

Date

Board Approval Date

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

	Purpose for Attending: _____	Instructions: This form must be completed and received in Accounts Payable
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[Redacted content]