

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item 10.1e

Meeting Date : December 6, 2018

Subject : Approve

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

#916-531-3529

in

USE A SEPARATE FORM FOR EACH TRIP

yes
 yes

Principal Approval

Risk Management

10

18

Date

11-8-08

Distribution: Refer to the Field Trip Information Form RSK 106F for the forms and distribution required for each trip:

1. Local Trip (within 50-mile radius): Submit to Principal for approval. Maintain all documents on file and forward copies to Central Administration.

[Redacted text]

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name

Da

Teacher's Name

_____ Telephone

29

Field Trip Destination

Reason for travel

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed

[Redacted area]

rich

itinerary for each day

Teacher

11/2/18
Date

TRAVEL REQUEST FORM (ACC-F014)

Sacramento Unified School District

Instructions: This form must be completed and received in Accounts

Purpose for Attending:

[Redacted content]

11-6-18

Professional Development

1-6-18

[Redacted content]